

Commonwealth Automobile Reinsurers

COMPANY COMMUNICATIONS ACCESS AGREEMENT

_____ (hereafter "Company") hereby agrees to the following terms as a condition of
(Company Name)

gaining and maintaining access to Commonwealth Automobile Reinsurers' (CAR's) Online Telecommunications System and secure applications on its website:

1. The Company will designate a Security Administrator who will act as a liaison between the company and CAR relative to all matters of security with all communications tools.
2. CAR will assign User IDs for all communication tools to each individual designated by the Company Security Administrator on CAR's Security Form.
3. The User ID will be specific to the designated individual and may not be shared. Any change in that individual's status with the Company must be reported to CAR within 10 business days.
4. CAR will disable User IDs that have been inactive for more than 60 consecutive days.
5. User IDs will not be disclosed to any party other than the Company Security Administrator, the User, and CAR, except as provided in #7 below.
6. The Company certifies that it will maintain compliance with 201 CMR 17.00, Standards for the Protection of Personal Information of Residents of the Commonwealth, when applicable.
7. Data processing vendors may be granted access to User ID information by the Company; however, in no event shall CAR be liable for any damages of any kind or nature, whatsoever, arising out of the use of that User's ID information.
8. Any questions or problems with regard to security or operational issues arising out of this agreement must be communicated by the Company Security Administrator to the CAR Data Analyst assigned to the Company.
9. The Company agrees that CAR, in its sole discretion, shall have the right to cancel a company's User ID(s) for failure to comply with any of the above provisions, for misuse of any applications or data contained therein, or for attempting to access restricted areas.
10. This agreement may be supplemented by written addenda signed by both parties and referencing this document.

Company Security Administrator

By _____

Telephone _____

Email _____

Address _____