

Telecommunications Manual

CHAPTER XIV - REINSURANCE AUDIT ACCESS SYSTEM

A. GENERAL INFORMATION

Commonwealth Automobile Reinsurers has the responsibility of ensuring that the statistical data submitted to the residual market is of the utmost integrity. In order to accomplish this, the Quality Control Improvement Program (QCIP) was established. The QCIP reviews ceded loss transactions reported by Member Companies in an effort to ensure proper reporting practices. The QCIP is comprised of five programs that identify and list loss records with possible error conditions described below. This QCIP program is now known as the Reinsurance Audit Access System.

The Reinsurance Audit Access System has been designed to provide member companies with on-line access to their data identified on the QCIP programs. The new system allows users:

- to browse through their company's most recent information reported to CAR
- to attach a status message to summary data
- to indicate a reason code for detail records
- to increase data access between Member Companies and CAR
- to ultimately improve data quality of the residual market

The message function enables company personnel to make notations to policies and claims that have been researched. Messages may be updated from time to time as necessary. CAR's Audit Department will have the same message capabilities completing the on-line communications loop between Member Companies and CAR.

This on-line system is comprised of ceded losses from the CAR Accounting System for policy effective years **1996** to the present, reported from the **01/96** accounting month to the current date. The Reinsurance Audit programs process data on a monthly cycle following the CAR Accounting Load allowing Member Companies to view their most recent information reported.

The following five programs currently make up the Reinsurance Audit System:

(A) RA410 - Duplicate Allocated Expense Report

This program lists the condition of a ceded claim having two or more positive or negative allocated loss expense records (TX Type 24, 27, 29) of the same dollar value reported to CAR for a given policy and claim number.

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A. GENERAL INFORMATION (CONTINUED)

(B) RA420 - Indemnity/Subrogation Analysis Report

This program relates the number of net indemnity (TX Type 23) and subrogation (TX Type 26) records for each same absolute dollar value within a particular ceded claim number. When there is a difference of 1 record and the net count of indemnity and subrogation ceded records are of opposite sign the entry is listed.

(C) RA430 - PIP Duplicate Payment Report

This program lists the condition of a ceded PIP claim having two or more positive or negative loss records (TX Type 23, 26) of the same dollar value reported to CAR for a given policy and claim number.

(D) RA435 - Duplicate Payment Report Other Than PIP

This program lists the condition of a Liability or Physical Damage ceded claim having two or more positive or negative loss records (TX Type 23, 25, 26) of the same dollar value reported to CAR for a given policy and claim number.

(E) RA440 - Negative Claim Balances

This program lists claims having a net negative balance by grouping (CO/YR/POL/CLM/SUB/LT) for TX Types 23 – 29.

Note that if the Net Claim (TX Types 23 – 29) is between +/- \$499, the claim is not listed by RA410 – RA435 and if the Net Negative Claim is between 0 and -10 the claim is not listed by RA440. Furthermore, detail loss values of +/- \$499 or less for the RA420, RA430 and RA435, and loss values of +/- \$249 or less for the RA410, are not listed on the reports. These programs are designed for Audit use and do not necessarily imply that records are incorrect.

For more specific information relative to the Reinsurance Audit System please contact CAR's Audit Department

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B. ACCESS TO APPLICATION

To access the Reinsurance Audit Access System, choose the AUDIT & CLAIMS SYSTEM option from the TE100SB – Telecommunications Main Menu (exhibit XIV-B-1).

Exhibit XIV-B-1

TE100SB	COMMONWEALTH AUTOMOBILE REINSURERS	11/01/2006
TEMENUSA	TELECOMMUNICATIONS	11:53:47
C.A.R. ACCOUNTING PF2	OR 02
SESSION SYSTEM PF3	OR 03
STATISTICAL SYSTEM PF4	OR 04
PRODUCER CODE SYSTEM PF5	OR 05
TAXI INDEX SYSTEM PF6	OR 06
AUDIT & CLAIMS SYSTEM PF7	OR 07
EXPERIENCE RATING SYSTEM PF8	OR 08
TERMINATE C.A.R. SESSION PF12	OR 12
	: :	
	DEPRESS PFKEY OR ENTER	PROCESSING OPTION

- 1) **Select PF7 or tab to the option field, type "07" and hit ENTER.**

The TE170 – CAR Audit Claims screen (exhibit XIV-B-2) appears.

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B. ACCESS TO APPLICATION (CONTINUED)

Exhibit XIV-B-2

```
TE170                COMMONWEALTH AUTOMOBILE REINSURERS          11/01/06
                      C.A.R. AUDIT CLAIMS SYSTEM                09:20:36

                      COMPANY NUMBER ..... 999

CAR POLICY HISTORIES      .... PF2 OR 02
SPECIAL INVESTIGATIVE UNIT .... PF3 OR 03
ALLOCATED EXPENSE SYSTEM  .... PF4 OR 04
REINSURANCE AUDIT ACCESS  .... PF5 OR 05
AVERAGE COST PER CLAIM   .... PF6 OR 06

                      :      :
```

- 1) Enter your three-digit company code number in the space provided.
- 2) Select PF5 or tab to the option field, type "05" and hit ENTER.

If the company code is valid for your User-Id, you will gain access to the Reinsurance Audit System. The RA100SA – Reinsurance Audit Access screen appears (exhibit XIV-B-3).

Exhibit XIV-B-3

```
RA100SA              COMMONWEALTH AUTOMOBILE REINSURERS          11/01/06
COMPANY 999          REINSURANCE AUDIT ACCESS                03:03:05
                      LAST RUN DATE 06/01/1999

ENTER 'X' FOR INACTIVE _

DUPLICATE ALLOCATED EXPENSES (RA410) ... PF2 OR 02
INDEMNITY SUBROGATION ANALYSIS (RA420) ... PF3 OR 03
DUPLICATE PAYMENTS FOR PIP (RA430) ... PF4 OR 04
DUPLICATE PAYMENTS OTHER THAN PIP (RA435) ... PF5 OR 05
NEGATIVE CLAIM BALANCES (RA440) ... PF6 OR 06

REVIEW/UPDATE AUDIT MESSAGES ..... PF9 OR 09

SELECT FUNCTION KEY/ENTER NUMBER
                      :      :

PF1/01 - HELP PANEL                                PF12/12 - RETURN TO MENU
```

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C. ACCESSING YOUR DATA

The RA100SA screen (Exhibit XIV-C-1) allows you to choose a report to view on-line. The LAST RUN DATE indicates the latest run date of the reports to include new activity.

The screen defaults to select "Active" data. Entering an "X" at the top of the screen allows you to select "Inactive" data. Please see *Section D* for more information about Active/Inactive data.

Exhibit XIV-C-1

```
RA100SA                COMMONWEALTH AUTOMOBILE REINSURERS        11/01/06
COMPANY 999            REINSURANCE AUDIT ACCESS                03:03:05
                        LAST RUN DATE 11/01/2006

ENTER 'X' FOR INACTIVE _

      DUPLICATE ALLOCATED EXPENSES      (RA410) ... PF2 OR 02
      INDEMNITY SUBROGATION ANALYSIS    (RA420) ... PF3 OR 03
      DUPLICATE PAYMENTS FOR PIP        (RA430) ... PF4 OR 04
      DUPLICATE PAYMENTS OTHER THAN PIP (RA435) ... PF5 OR 05
      NEGATIVE CLAIM BALANCES          (RA440) ... PF6 OR 06

      REVIEW/UPDATE AUDIT MESSAGES      ..... PF9 OR 09

                        SELECT FUNCTION KEY/ENTER NUMBER
                        :
                        :

PF1/01 - HELP PANEL                                PF12/12 - RETURN TO MENU
```

To view any one of the reports listed on the RA100SA screen, enter the value in the processing option field or the hit the appropriate PF key as follows:

- PF2/02: Duplicate Allocated Expenses report (RA410)
- PF3/03: Indemnity Subrogation Analysis report (RA420)
- PF4/04: Duplicate Payments for PIP report (RA430)
- PF5/05: Duplicate Payments Other Than PIP report (RA435)
- PF6/06: Negative Claim Balances (RA440)
- PF9/09: Review/Update Audit Messages – see *Section E* for more information
- PF12/12: Return to the TE170 Main Menu

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C. ACCESSING YOUR DATA (CONTINUED)

1. Accessing Summary Level Data

Upon selecting a report from the RA100SA screen, the RA200SA Summary Level screen (Exhibit XIV-C-2) appears. The screen lists all Co/Yr/Pol/Clm records with detail records eligible for the selected report. Note that the Summary and Detail screens are formatted the same for each report, but the selection criteria is different (see Section A). Accordingly, this manual shows only one report.

Exhibit XIV-C-2

RA200SA	REINSURANCE AUDIT ACCESS						11/01/06	
COMPANY 999	RA410 DUPLICATE ALLOCATED EXPENSES						11:33:16	
	ACTIVE LAST RUN 11/01/2006							
START AT								
			1ST					M
EFF	POLICY	CLAIM	LIST = ORIGINAL =	=	CURRENT =	=		S
YEAR	NUMBER	NUMBER	DATE	RECS	DOLLARS	RECS	DOLLARS	G
-	1996	13B642068	11/06	2	100	2	100	B
X	1996	12308925200	11/06	2	656	2	656	
-	1996	123510630	11/06	17	170	17	170	C
-	1996	123633093	11/06	3	135	3	135	C
-	1996	123793109	11/06	17	3,800-	17	3,800-	
-	1996	213133264	11/06	2	450	2	450	
-	1997	213750414	11/06	2	130	2	130	A
-	1997	213945428	11/06	2	626	2	626	
SELECT FUNCTION KEY/ENTER NUMBER								
:								
:								
PF1/01 - HELP PANEL	PF2/02 - SELECT TOTALS			PF3/03 - SELECT DETAILS				
PF4/04 - DEACTIVATE	PF7/07 - PAGE BACKWARD			PF8/08 - PAGE FORWARD				
PF9/09 - AUDIT MESSAGES	PF10/10 - POLICY HISTORY			PF12/12 - RETURN TO MENU				

Start At - you may enter an effective year and/or policy number to jump to.

- **1ST List Date** = date the summary level record first appeared on the report
- **Original record/dollar amounts** = the figures from the first list date
- **Current record/dollar amounts** = the totals of the data currently listed
- **MSG:** A = CAR Audit Department message only, B = CAR and Company message, C = Company message only

2. Accessing Detail Level Data

To view the detail data for a specific summary record listed on the RA200SA screen,

- 1) **Mark the record you want to select with an "X".**
- 2) **Select PF3 or tab to the option field, type "03", and hit ENTER.**

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C. ACCESSING YOUR DATA (CONTINUED)

2. Accessing Detail Level Data (continued)

The RA210SA Detail Level screen appears (Exhibit XIV-C-3 Example I) appears for reports A – D (refer to section A for a description).

The RA210SA Detail Level screen appears (Exhibit XIV-C-3 Example II) appears for report E (refer to section A for a description).

Exhibit XIV-C-3 (Example I)

RA210SA	REINSURANCE AUDIT ACCESS		11/01/06
COMPANY 999	RA435 DUPLICATE PAYMENTS OTHER THAN PIP	ACTIVE LAST RUN 11/01/2006	13:41:04
YEAR	POLICY NUMBER	CLAIM NUMBER	CO MSG DATE: 04/24/2007
2006	3598678	0136075103	C LT L CAR MSG DATE: 04/24/2007
CAR	RESULT RECORD I SY O	ACTG ACCIDENT	LOSS
CODE	AUDITING RESULTS	MM/DD/YY NUMBER D SP TX B	MM/YEAR MM/DD/YEAR DOLLAR
22	STOP PAY NOT REPORT	05/18/06 14 4 03 23 41	08/2006 02/29/2006 1,360
22	STOP PAY NOT REPORT	05/18/06 18 4 03 23 41	09/2006 02/29/2006 1,360
SELECT FUNCTION KEY/ENTER NUMBER			
PF1/01 - HELP PANEL	:	:	PF3/03 - UPDATE RESULT
PF4/04 - COMPANY REASONS	PF7/07 - PAGE BACKWARD		PF8/08 - PAGE FORWARD
PF9/09 - AUDIT MESSAGES	PF10/10 - POLICY HISTORY		PF12/12 - RETURN

Exhibit XIV-C-3 (Example II)

RA210SA	REINSURANCE AUDIT ACCESS		11/01/06
COMPANY 999	RA440 NEGATIVE CLAIMS BALANCES	ACTIVE LAST RUN 11/01/2006	11:09:48
YEAR	POLICY NUMBER	CLAIM NUMBER	GROUPING 80 CO MSG DATE:
2006	5266943	0145241801	C LT L CAR MSG DATE:
	REASON RECORD I SY O	ACTG ACCIDENT	LOSS
CODE	COMPANY REASON	MM/DD/YY NUMBER D SP TX B	MM/YEAR MM/DD/YEAR DOLLAR
20	RECOVERIES ROUNDED	05/13/06 3 4 11 26 45	06/2006 07/14/2006 392-
SELECT FUNCTION KEY/ENTER NUMBER			
PF1/01 - HELP PANEL	:	:	PF3/03 - SELECT REASON
PF4/04 - CAR RESULTS	PF7/07 - PAGE BACKWARD		PF8/08 - PAGE FORWARD
PF9/09 - AUDIT MESSAGES	PF10/10 - POLICY HISTORY		PF12/12 - RETURN TO MENU

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C. ACCESSING YOUR DATA (CONTINUED)

The following is a list of some of the fields on the screen and their definitions for all reports A - E:

- **Code** and **Company Reason** = display reason codes selected by the company users to explain the status of the detail records – see *Section F* for more information
- **Reason Date** = the date the company reason code was chosen
- **CID** = CAR Id Code
- **LSS/TYP** = Loss Type
- **TX** = Transaction Type
- **LOB** = Line of Business (01 = PIP, 41 = Liability, 45 = Physical Damage)
- **ACTG Date** = Accounting Date in which the record was submitted to CAR
- **CO/CAR MSG** – date a CO/CAR summary level message was left – see *Section E* for more information
- **GROUPING** – Group number assigned to a specific line of business. The 1ST digit for the group indicates the Subline. (1 = Liability, 5 = PIP, 8 = Physical Damage). Net Claim Balance is negative for CO/YR/POL/CLM/LOB/LT for TX'S 23-29, Loss Types (LT) vary by subline. These groupings are describing report E **ONLY**. **See groupings below:**

GROUPING 50--NO FAULT (PIP LOB 01) CLAIMS: All loss types for PIP are considered together in determining if a negative condition exists.

GROUPING 80--PHYSICAL DAMAGE (LOB 45) CLAIMS: All COLLISION LT'S, 10-12, are considered together in determining if a negative condition exists.

GROUPINGS 81-8X-PHYSICAL DAMAGE (LOB 45) CLAIMS: All OTHER than COLLISION LT's are considered separately in determining if a negative condition exists:

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C. ACCESSING YOUR DATA (CONTINUED)

Groupings 81 - 8X continued

GROUPING NUMBER	LOSS TYPE
81	01 Fire
82	02 Theft
83	03 Glass
85	05 Vandalism
86	06 Wind storm etc
87	07 Flood
88	08 Towing
89	09 All Other
8X	Any Other

GROUPINGS 11-1X-LIABILITY (LOB 41) CLAIMS: All LT's are considered separately in determining if a negative condition exists.

GROUPING NUMBER	LOSS TYPE
11	01 Bodily Injury (BI) to others OR
	11 Inter Intra company
12	02 Guest or Out of State OR
	14 Inter Intra company
13	03 Property Damage (PD)
15	05 Medical Payment
16	06 Uninsured
17	07 Underinsured
1X	Any Other

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D. ACTIVE/ INACTIVE/REMOVED SUMMARY LEVEL RECORDS

All summary level records are originally listed as "active" records. Users with update capability have the ability to move an "active" record to "inactive" if they have researched the problem, and do not want to view the record on the active list that they work from. Note that an "inactive" record is automatically changed to "active" if there is new activity for the Co/Yr/Pol/Clm record.

1. Making a Summary Level record Inactive

A Summary Level Co/Yr/Pol/Clm record can be moved from "active" to "inactive" status and vice versa at the RA200SA Summary Level screen (Exhibit XIV-D-1).

To make a record "inactive,"

Exhibit XIV-D-1

AUDIT CLAIMS RECORD REMOVED FROM ACTIVE STATUS									
RA200SA		REINSURANCE AUDIT ACCESS					11/01/06		
COMPANY	999	RA410 DUPLICATE ALLOCATED EXPENSES					13:17:37		
		ACTIVE LAST RUN 11/01/2006							
START AT									
EFF	POLICY	CLAIM	1ST	=	ORIGINAL	=	CURRENT	=	M
YEAR	NUMBER	NUMBER	DATE	RECS	DOLLARS	RECS	DOLLARS		S
-	2006	7897463873	6020421800000002	02/06	4	554	4	554	
-	2006	7897463873	6020421800000003	01/06	2	264	5	686	
-	2006	7897529803	6601942900000002	01/06	4	530	4	530	
-	2006	7897544123	6019050400000005	12/06	2	484	7	1,170	
-	2006	7897574683	6019839500000002	01/06	2	266	2	266	
-	2006	7897600643	6020659200000002	01/06	4	20	4	20	
X	2007	7896986914	6023002400000002	01/07	4	530	7	952	
-	2007	7897023954	6023322200000003	02/07	4	554	4	554	
-	2007	7897060564	6603097400000004	02/07	4	554	4	554	
-	2007	7897201894	6603444200000003	01/07	4	530	4	530	
SELECT FUNCTION KEY/ENTER NUMBER									
: :									
PF1/01	- HELP PANEL		PF2/02	- SELECT TOTALS		PF3/03	- SELECT DETAILS		
PF4/04	- DEACTIVATE		PF7/07	- PAGE BACKWARD		PF8/08	- PAGE FORWARD		
PF9/09	- AUDIT MESSAGES		PF10/10	- POLICY HISTORY		PF12/12	- RETURN TO MENU		

- 1) Mark the record you wish to make inactive with an "X".
- 2) Select PF4 or tab to the option field, type "04", and hit ENTER.

Once you follow the steps above, the message "AUDIT CLAIMS RECORD REMOVED FROM ACTIVE STATUS" appears.

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D. ACTIVE/ INACTIVE/REMOVED SUMMARY LEVEL RECORDS (CONTINUED)

2. Viewing Inactive Data

If you have made some records "Inactive," you can access them from the RA100SA screen (Exhibit XIV-D-2). To do this-

Exhibit XIV-D-2

```
RA100SA                COMMONWEALTH AUTOMOBILE REINSURERS        11/01/2006
COMPANY 999            REINSURANCE AUDIT ACCESS          03:03:05
                        LAST RUN DATE 11/01/2006

ENTER 'X' FOR INACTIVE X

      DUPLICATE ALLOCATED EXPENSES      (RA410) ... PF2 OR 02
      INDEMNITY SUBROGATION ANALYSIS    (RA420) ... PF3 OR 03
      DUPLICATE PAYMENTS FOR PIP        (RA430) ... PF4 OR 04
      DUPLICATE PAYMENTS OTHER THAN PIP (RA435) ... PF5 OR 05
      NEGATIVE CLAIM BALANCES          (RA440) ... PF6 OR 06

      REVIEW/UPDATE AUDIT MESSAGES      ..... PF9 OR 09

                        SELECT FUNCTION KEY/ENTER NUMBER
                        :
                        :

PF1/01 - HELP PANEL                                PF12/12 - RETURN TO MENU
```

- 1) Mark an "X" at the top of the screen to indicate "Inactive."
- 2) Select the PF option for the report you would like to see.

The RA200SA screen (Exhibit XIV-D-4) appears showing "Inactive" Summary records.

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D. ACTIVE/ INACTIVE/REMOVED SUMMARY LEVEL RECORDS (CONTINUED)

Exhibit XIV-D-4

RA200SA	REINSURANCE AUDIT ACCESS	11/01/06
COMPANY 999	RA410 DUPLICATE ALLOCATED EXPENSES	13:32:56
	INACTIVE LAST RUN 03/24/1998	
START AT		
	1ST	M
EFF POLICY CLAIM LIST = ORIGINAL = = CURRENT = S		
YEAR NUMBER NUMBER DATE RECS DOLLARS RECS DOLLARS G		
_ 2007 7896986914 6023002400000002 01/07 4 530 7 952		
SELECT FUNCTION KEY/ENTER NUMBER		
:		
PF1/01 - HELP PANEL	PF2/02 - SELECT TOTALS	PF3/03 - SELECT DETAILS
PF4/04 - ACTIVATE	PF7/07 - PAGE BACKWARD	PF8/08 - PAGE FORWARD
PF9/09 - AUDIT MESSAGES	PF10/10 - POLICY HISTORY	PF12/12 - RETURN TO MENU

The same procedures described in Section XIV-D-1 can be followed to move a record from "inactive" to "active" status.

3. Removed Records: The CAR Audit Department will periodically remove records from on-line viewing. These records have been accepted as valid reportings and do not require any further action. The removed records are still tallied with the totals of each company.

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E. SUMMARY LEVEL MESSAGES

All users with access to this system have the ability to browse and display the CAR and Company Summary level messages for their data. Users with update capability have the ability to add, update, and delete Company Summary messages. CAR's Audit Department has the ability to display and browse all Summary messages, and to add, update, and delete CAR Summary messages.

Users can leave general Summary Level messages that record research done on a specific Co/Yr/Pol/Clm record. Different users can continually update the message area for a Summary record. Note that the Summary message area for each record consists of 11 lines – the first 3 lines are reserved for CAR's Audit Department and the remaining 8 are reserved for company users.

The Summary Message Menu can be accessed to display, add, update, delete, and browse Summary messages from the RA100SA main menu screen, from the RA200SA Summary Level screen (Exhibit XIV-E-1), and from the RA210SA Detail Level Screen. Note that messages must exist to display, update, or delete. A message exists if there is an "A" (CAR Audit message), "B" (CAR and company message), or "C" (Company message only) in the "MSG" field. Messages can only be added if a message does not already exist for the record.

To display, add, update, delete or browse messages from the Summary Level screen,

Exhibit XIV-E-1

RA200SA	REINSURANCE AUDIT ACCESS		11/01/06	
COMPANY 999	RA410	DUPLICATE ALLOCATED EXPENSES	15:28:54	
	ACTIVE	LAST RUN 11/01/2006		
START AT				
			1ST	M
EFF	POLICY	CLAIM	LIST = ORIGINAL =	= CURRENT = S
YEAR	NUMBER	NUMBER	DATE RECS DOLLARS	RECS DOLLARS G
x 2005	98731105108811	1010825871401	12/05 2 140	2 140 B
_ 2005	98731107001901	1010823249899	12/05 2 108	2 108
_ 2005	98731107236801	1010822955704	01/05 3 174	3 174 A
_ 2005	98731349820901	2010301704805	02/05 2 206	2 206
_ 2006	98731051507202	1017901592501	02/06 2 106	2 106
_ 2006	98731060237611	1010832866703	12/06 2 510	2 510 C
_ 2006	98731068021102	1017902949403	12/06 2 300	2 300
_ 2006	98731078446901	1015023479302	01/06 2 206	4 312
_ 2006	98731104478912	1010832943601	02/06 2 106	2 106
_ 2006	98731105136312	1010835071703	12/06 2 158	2 158
SELECT FUNCTION KEY/ENTER NUMBER				
:				
PF1/01 - HELP PANEL	PF2/02 - SELECT TOTALS	PF3/03 - SELECT DETAILS		
PF4/04 - DEACTIVATE	PF7/07 - PAGE BACKWARD	PF8/08 - PAGE FORWARD		
PF9/09 - AUDIT MESSAGES	PF10/10 - POLICY HISTORY	PF12/12 - RETURN TO MENU		

- 1) Mark an "X" next to a record for which you would like to display, add, update, or delete a message. (Select any record to browse).
- 2) Select PF9 or tab to the option field, type "09", and hit ENTER.

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E. SUMMARY LEVEL MESSAGES (CONTINUED)

The RA900SA – AUDIT MESSAGE MENU screen appears (Exhibit XIV-E-2).

Exhibit XIV-E-2

```
RA900SA                COMMONWEALTH AUTOMOBILE REINSURERS                11/01/06
COMPANY : 999          REINSURANCE AUDIT ACCESS                03:31 PM
                        AUDIT MESSAGE MENU

ENTER REPORT INFORMATION
REPORT TYPE           E
EFFECTIVE YEAR       2006
POLICY NUMBER        3235899
CLAIM NUMBER         0143103401
GROUPING             80

ADD MESSAGE           .... PF2
DELETE MESSAGE       .... PF3
UPDATE MESSAGE       .... PF4
DISPLAY MESSAGE      .... PF5
BROWSE MESSAGES     .... PF6

SELECT FUNCTION - OR - ENTER NUMBER
                   :   :
PF1/01 - HELP PANEL                PF12/12 - RETURN TO MENU
```

This screen will only appear if you have update capability. If you do not have update capability, the Display screen (Exhibit XIV-E-3) appears. The report information of the record you selected at the RA200SA screen is carried into this screen. When entering this screen from the RA100SA Main Menu, you must enter all the information to add, delete, update or display a particular message. To browse messages, only the report type is required. The report type codes are:

- A = RA410 - Duplicate Allocated Expense report
- B = RA420 – Indemnity Subrogation Analysis report
- C = RA430 – Duplicate Payments for PIP report
- D = RA435 – Duplicate Payments Other Than PIP report
- E = RA440 – Negative Claim Balances (this report will require a grouping number)

To add, delete, update, or display the message or browse all messages -

1) Select the PF-key for the desired function.

1. Displaying Messages

Upon choosing the PF5 option from the RA900SA screen (Exhibit XIV-E-2), the Audit Message Display screen (Exhibit XIV-E-3) appears.

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E. SUMMARY LEVEL MESSAGES (CONTINUED)

Exhibit XIV-E-3

```
RA950SA/RA950PR      C.A.R. REINSURANCE AUDIT ACCESS SYSTEM      11/01/06
COMPANY : 999          RA440 - NEGATIVE CLAIMS BALANCES      03:30 PM
EFF YEAR: 2006         AUDIT MESSAGE UPDATE  FUNCTION
POLICY #: 3235899
CLAIM #: 0143103401    GROUPING      80

COMPANY UPDATED BACM  10/19/06                CAR UPDATED 10/01/2006
=====
= PLEASE EXPLAIN THE REASON FOR NEGATIVE CLAIM.           =
=                                                         =
=                                                         =
= SHOULD INSURED'S DEDUCTIBLE BE RETURNED SINCE 100% SUBROGATION WAS =
= RECEIVED                                                 =
=                                                         =
=                                                         =
=                                                         =
=                                                         =
=                                                         =
=====
PF1/01-HELP                :                :                PF12/12-EXIT
```

In the above example, messages were input by both a CAR user and a company user on the dates indicated at the top of the screen. Note that CAR users leave messages in the first 3 lines and company users leave messages in the last 8 lines.

If you attempt to display a message for a summary record that does not have a message, the note "RECORD NOT ON FILE - USE ADD OR BROWSE FUNCTION" appears.

2. Adding Summary Level Messages

To add a new message, select the PF2 option from the RA900SA screen (Exhibit XIV-E-2). The Audit Message Add screen (Exhibit XIV-E-4) appears if a message does not already exist for the selected summary record.

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CHAPTER XIV - REINSURANCE AUDIT ACCESS SYSTEM

E. SUMMARY LEVEL MESSAGES (CONTINUED)

Exhibit XIV-E-4

```
RA950SA/RA920PR      C.A.R. REINSURANCE AUDIT ACCESS SYSTEM      11/01/06
COMPANY : 999          RA410 - DUPLICATE ALLOCATED EXPENSES      03:46 PM
EFF YEAR: 2005        AUDIT MESSAGE  ADD
POLICY #: 564633093
CLAIM #: 67905659301

COMPANY UPDATED                      CAR UPDATED BA01  03/25/06
=====
=
=
=
= YOU CAN START TYPING HERE...
=
=
=
=
=
=
=
=
=====
:
:
PF1/01-HELP          PF4/04 - ADD MESSAGE          PF12/12-EXIT
```

To add a message,

- 1) Type your message in the space provided (the last 8 lines).
- 2) Select PF4 or tab to the option field, type "04", and hit ENTER.

Note that messages will automatically wrap to the next line, even in the middle of a word. You must hit TAB at the end of a line to prevent a word from being split between lines.

If you attempt to add a message for a summary record that already has a message, the note "RECORD ALREADY ADDED - USE UPDATE FUNCTION" appears. You may use the update function to add information to the existing message. When you add a message, the note "AUDIT MESSAGE SUCCESSFULLY ADDED" appears.

3. Deleting Summary Level Messages

Upon selecting the PF3 option from the RA900SA screen (Exhibit XIV-E-2), the Audit Message Delete screen (Exhibit XIV-E-5) appears as long as a message exists for the record selected.

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CHAPTER XIV - REINSURANCE AUDIT ACCESS SYSTEM

E. SUMMARY LEVEL MESSAGES (CONTINUED)

Exhibit XIV-E-5

```
RA950SA/RA930PR      C.A.R. REINSURANCE AUDIT ACCESS SYSTEM      11/01/06
COMPANY : 999        RA410 - DUPLICATE ALLOCATED EXPENSES      04:21 PM
EFF YEAR: 2005      AUDIT MESSAGE  DELETE
POLICY #: 98546189818011
CLAIM #: 1051800546199

COMPANY UPDATED SC02 03/26/06                CAR UPDATED
=====
=
=
=
= JANUARY RUN SHOULD HAVE TWO RECORDS FOR $500 BUT WITH DIFFERENT TX TYPE
= THAN THE $300 ENTRIES. ALSO CLAIM ENDING IN 101 FOR THE SAME POLICY SHOULD
= BE ADDED.
=
=
=
=
=====
:
:
PF1/01-HELP          PF4/04 - DELETE MESSAGE          PF12/12-EXIT
```

To delete the message,

- 1) **Select PF4 or tab to the option field, type "04", and hit ENTER.**

If you attempt to delete a message for a summary record that does not have a message, the note "RECORD NOT ON FILE - NO NEED TO DELETE" appears. When you delete a message, the note "AUDIT MESSAGE SUCCESSFULLY DELETED" appears.

Note that you cannot delete a message if a CAR user has also left a message for the record. If you attempt to delete a message record containing a CAR message, the note "RECORD CONTAINS C.A.R. DATA - USE UPDATE FUNCTION" appears. You can use the update function to erase your section of the message record.

4. Updating Summary Level Messages

Upon selecting the PF4 option from the RA900SA screen (Exhibit XIV-E-2), the Audit Message Update screen (Exhibit XIV-E-6) appears as long as a message exists for the record selected.

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CHAPTER XIV - REINSURANCE AUDIT ACCESS SYSTEM

E. SUMMARY LEVEL MESSAGES (CONTINUED)

Exhibit XIV-E-6

```
RA950SA/RA940PR      C.A.R. REINSURANCE AUDIT ACCESS SYSTEM      11/01/06
COMPANY : 999         RA410 - DUPLICATE ALLOCATED EXPENSES    11:08 AM
EFF YEAR: 2005       AUDIT MESSAGE UPDATE
                     POLICY #: 987633093
                     CLAIM  #: 67905659301

COMPANY UPDATED SC02 03/26/06                CAR UPDATED
=====
=
=
=
= I HAVE CHECKED THIS CLAIM AND FEEL THAT IT IS NOT A DUPLICATE.
=
=
=
=
=
=====
PF1/01-HELP          PF4/04 - UPDATE MESSAGE          PF12/12-EXIT
```

To update the message,

- 1) Type your revised message in the space provided (the last 8 lines),
- 2) Select PF4 or tab to the option field, type "04", and hit ENTER.

If you attempt to update a message for a summary record that does not have a message, the note "RECORD NOT ON FILE - USE ADD FUNCTION" appears. When you update a message, the note "AUDIT MESSAGE SUCCESSFULLY UPDATED" appears.

5. Browsing Summary Level Messages

Upon selecting the PF6 option from the RA900SA screen (Exhibit XIV-E-2), the RA960SA - Audit Message Browse screen (Exhibit XIV-E-7) appears.

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CHAPTER XIV - REINSURANCE AUDIT ACCESS SYSTEM

E. SUMMARY LEVEL MESSAGES (CONTINUED)

Exhibit XIV-E-7

RA960SA	C.A.R. REINSURANCE AUDIT ACCESS SYSTEM	11/01/2007
COMPANY : 999	RA410 - DUPLICATE ALLOCATED EXPENSES	14:10:51
	AUDIT MESSAGE BROWSE FUNCTION	
YEAR POLICY ID	CLAIM ID	COMPANY UPDATED CAR UPDATED
- 2005 899873389	660000072173702	S727 04/28/2006 AUVP 09/27/2006
- 2005 899891809	660000078777602	AUVP 09/27/2006
- 2005 899906403	662000082008201	AUVP 09/27/2006
- 2005 899922473	679000074907101	S727 04/28/2006 AUVP 09/27/2006
- 2005 899949769	664000078918101	S727 11/09/2006 AUVP 11/02/2006
- 2005 899003914	681000078010101	S727 11/09/2006 AUVP 11/02/2006
- 2005 899005181	660000071030402	S727 11/09/2006 AUVP 11/02/2006
- 2005 899023053	660000078745302	S727 11/09/2006 AUVP 11/02/2006
- 2005 899051823	662000068258604	S727 02/02/2006 AUVP 11/02/2006
- 2005 899056083	660000068398003	S727 11/09/2006 AUVP 11/02/2006
- 2005 899056197	664000067004502	S727 02/02/2006 AUVP 11/02/2006
- 2005 899067367	661000080903601	S727 11/09/2006 AUVP 11/03/2006
TYPE 'X' BESIDE ENTRY TO VIEW MESSAGES		
PF1/01 - HELP	SELECT FUNCTION :	PF3/03 - REVIEW MESSAGE
PF7/07 - PAGE BACKWARD	PF8/08 - PAGE FORWARD	PF12/12- RETURN TO MENU

To review a message,

- 1) Mark an "X" next to the record you wish to review,
- 2) Select PF3 or tab to the option field, type "03", and hit ENTER.

If you attempt to browse the messages for a report type that does not have any summary messages, the note "NO MESSAGE RECORDS FOR SELECTED REPORT TYPE" appears. Otherwise, the following display screen appears.

RA950SA/RA940PR	C.A.R. REINSURANCE AUDIT ACCESS SYSTEM	11/01/06
COMPANY : 999	RA410 - DUPLICATE ALLOCATED EXPENSES	04:26 PM
EFF YEAR: 2006	AUDIT MESSAGE DISPLAY	
POLICY #: 12131060237611		
CLAIM #: 1010832866703		
COMPANY UPDATED SC02 03/26/06	CAR UPDATED AADB 03/25/06	
=====		
= ARE THESE ENTRIES FOR MRI'S? CHECK CLAIM AND ADVISE RESULTS OF REVIEW.		=
=		=
=		=
= INSURED NEVER SHOWED FOR FIRST MRI, SO SECOND WAS REQUESTED.		=
=		=
=		=
=		=
=		=
=		=
=		=
=====		
PF1/01-HELP	PF4/04 - UPDATE MESSAGE	PF12/12-EXIT

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CHAPTER XIV - REINSURANCE AUDIT ACCESS SYSTEM

F. DETAIL LEVEL MESSAGES

Unlike the Summary messages, codes are chosen to leave abbreviated detail messages. All users with access to this system have the ability to view the CAR and Company detail level messages. Users with update capability have the ability to add, update, or delete detail Company Reason Codes. CAR's Audit Department has the ability to add, update, and delete detail CAR Result Codes. Note that you may also access the Summary Message Menu to display, add, update, delete, and browse Summary messages from the detail level screens (RA210SA).

1. Viewing Company Reason Codes and CAR Result Codes

The Company Reason messages appear on the RA210SA – Detail Level screen (Exhibit XIV-F-1). The "Reason Date" indicates the date the reason code was chosen.

Exhibit XIV-F-1

RA210SA	REINSURANCE AUDIT ACCESS		11/01/06
COMPANY 999	RA435	DUPLICATE PAYMENTS OTHER THAN PIP	08:30:57
	ACTIVE	LAST RUN 11/01/2006	
YEAR	POLICY NUMBER	CLAIM NUMBER	CO MSG 03/26/2006 CAR MSG 03/25/2006
2006	9995861	0147006001	C LT L
		REASON	RECORD I SY O ACTG ACCIDENT LOSS
CODE	COMPANY REASON	MM/DD/YY	NUMBER D SP TX B MM/YEAR MM/DD/YEAR DOLLAR
12	STOP PAY NOT REPORT	03/26/06	1 4 11 23 45 10/2006 10/21/2006 2,668
			2 4 11 23 45 12/2006 10/21/2006 2,668
SELECT FUNCTION KEY/ENTER NUMBER			
PF1/01 - HELP PANEL	:	:	PF3/03 - SELECT REASON
PF4/04 - CAR RESULTS	PF7/07 - PAGE BACKWARD		PF8/08 - PAGE FORWARD
PF9/09 - AUDIT MESSAGES	PF10/10 - POLICY HISTORY		PF12/12 - RETURN TO MENU

To view the CAR Result messages,

- 1) **Select PF4, or tab to the option field, type "04", and hit ENTER.**

The RA215SA screen (Exhibit XIV-F-2) appears that looks just like the previous screen but lists the CAR Results instead of the Company Reasons. Use the PF4 key to toggle between the two screens with the same detail data but different messages.

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F. DETAIL LEVEL MESSAGES (CONTINUED)

Exhibit XIV-F-2

RA215SA	REINSURANCE AUDIT ACCESS	11/01/06
COMPANY 999	RA440 NEGATIVE CLAIM BALANCES	08:58:56
	ACTIVE LAST RUN 06/01/1999	
YEAR POLICY NUMBER CLAIM NUMBER	GROUPING 80 CO	MSG DATE: 05/19/2006
2006 5266943 0145241801	C LT L	CAR MSG DATE:
CAR	RESULT RECORD I SY O	ACTG ACCIDENT LOSS
CODE AUDITING RESULTS MM/DD/YY NUMBER	D SP TX B	MM/YEAR MM/DD/YEAR DOLLAR
14 DEDUCTIBLE RETURN 05/13/06	3 4 11 26 45	06/2006 07/14/2006 392-
SELECT FUNCTION KEY/ENTER NUMBER		
PF1/01 - HELP PANEL	:	PF3/03 - UPDATE RESULT
PF4/04 - COMPANY REASONS	PF7/07 - PAGE BACKWARD	PF8/08 - PAGE FORWARD
PF9/09 - AUDIT MESSAGES	PF10/10 - POLICY HISTORY	PF12/12 - RETURN

2. Selecting a Detail Reason Code

You can get to the Company Reason Code selection screen from the RA210SA Detail Level screen (Exhibit XIV-F-3).

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CHAPTER XIV - REINSURANCE AUDIT ACCESS SYSTEM

F. DETAIL LEVEL MESSAGES (CONTINUED)

Exhibit XIV-F-3

RA210SA	REINSURANCE AUDIT ACCESS		11/01/06
COMPANY 999	RA410 DUPLICATE ALLOCATED EXPENSES	ACTIVE LAST RUN 11/01/2006	15:38:04
YEAR	POLICY NUMBER	CLAIM NUMBER	CO MSG DATE:
2006	3556981	0136249701	C LT L CAR MSG DATE:
CAR		RESULT RECORD I SY O	ACTG ACCIDENT LOSS
CODE	AUDITING RESULTS	MM/DD/YY NUMBER	D SP TX B MM/YEAR MM/DD/YEAR DOLLAR
			55 4 01 27 41 10/2006 03/11/2006 400
			56 4 01 27 41 11/2006 03/11/2006 400
SELECT FUNCTION KEY/ENTER NUMBER			
PF1/01 - HELP PANEL	:	:	PF3/03 - UPDATE RESULT
PF4/04 - COMPANY REASONS	PF7/07 - PAGE BACKWARD		PF8/08 - PAGE FORWARD
PF9/09 - AUDIT MESSAGES	PF10/10 - POLICY HISTORY		PF12/12 - RETURN

To select a Reason Code-

- 1) Place your cursor on the line of the record you want to leave a reason code for,
- 2) Select PF3 or tab to the option field, type "03", and hit ENTER.

The RA210SB Select Reason Code screen (Exhibit XIV-F-4 Example I) appears for reports A – D (refer to section A for a description).

The RA210SB Select Reason Code screen (Exhibit XIV-F-4 Example II) appears for report E (refer to section A for a description).

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CHAPTER XIV - REINSURANCE AUDIT ACCESS SYSTEM

F. DETAIL LEVEL MESSAGES (CONTINUED)

Exhibit XIV-F-4
(Example I)

```
RA210SB                REINSURANCE AUDIT ACCESS                11/01/06
COMPANY  999          RA410 DUPLICATE ALLOCATED EXPENSES      16:05:16
                                ACTIVE   LAST RUN 11/01/2006

SELECT  EXPLANATION
REASON  DISPLAYED AS      EXPANDED EXPLANATION AND CONDITIONS FOR USE
=====
- 00  * REASON DELETED * =====> - SELECT TO REMOVE REASON CODE
- 10  DUPLICATE PAYMENT  CORRECTION - OFFSET WILL BE MADE IN NEXT SHIPMENT
X 11  DUPLICATE ENTRY    CORRECTION - ENTRY REPORTED TWICE - OFFSET NEXT MAS
- 12  STOP PAY NOT REPOR CORRECTION - STOP PAY NOT REPORTD - OFFSET NEXT MAS
- 20  SUBRO RECOV INSTAL NO EXCEPTION - SUBRO BEING RECOVERED IN INSTALLMENTS
- 21  50 - 50 PAYMENT    NO EXCEPTION - CLAIM PAID 50 - 50
- 22  OFFSET OTHER CLAIM NO EXCEPTION - OFFSET MADE UNDER DIFFERENT CLAIM #
- 23  PAYMENTS ROUNDED   NO EXCEPTION - PAYMENTS ROUNDED - DIFFERENT CENTS
- 24  MULTIPLE PAYMENTS NO EXCEPTION - MULTIPLE PAYMENTS WITH SAME DOLLAR AMT
- 30  SEE MESSAGE SCREEN =====> - REFER TO CLAIM MESSAGE FOR EXPLANATION

                                TYPE 'X' BESIDE REASON CODE THEN SELECT FUNCTION KEY/ENTER NUMBER
                                :
                                :
PF1/01 - HELP PANEL          PF3/03 - SELECT REASON          PF12/12 - RETURN TO MENU
```

To select a specific Reason Code (Reports A – D),

- 1) **Mark and "X" beside the reason code you wish to select.**
- 2) **Select PF3 or tab to the option field, type "03", and hit ENTER.**

Note that you can delete an existing code by selecting the first "00" option.

After selecting a code, the code and brief explanation are placed on the original Detail screen (Exhibit XIV-F-5).

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F. DETAIL LEVEL MESSAGES (CONTINUED)

Exhibit XIV-F-4
(Example II)

```
RA210SB                REINSURANCE AUDIT ACCESS                11/01/06
COMPANY  999          RA440 NEGATIVE CLAIMS BALANCES        11:18:49
                        ACTIVE   LAST RUN 11/01/2006

SELECT  EXPLANATION
REASON  DISPLAYED AS      EXPANDED EXPLANATION AND CONDITIONS FOR USE
=====
- 00 * REASON DELETED *  =====> - SELECT TO REMOVE REASON CODE
- 10 10% PIP SUBRO INCLD CORRECTION - WILL OFFSET XTRA 10% SUBRO $ NEXT MAS
- 11 SUBRO REPORTING      CORRECTION - WILL CORR $ TO PROPER COV/CLM NEXT MAS
- 12 SUBRO $ OVER PAID $  CORRECTION - WILL REFUND EXCESS SUBRO $ NEXT MAS
- 13 CLAIM ENTRY ERROR    CORRECTION - WILL ADJUST $ TO PROPER CLM NEXT MAS
- 14 DEDUCTIBLE RETURN    CORRECTION - WILL REFUND INSURD DEDUCTIBLE NEXT MAS
- 20 RECOVERIES ROUNDED   =====> - NO ADJUSTMENT NECESSARY
- 30 SEE MESSAGE SCREEN   =====> - REFER TO CLAIM MESSAGE FOR EXPLANATION

                                TYPE 'X' BESIDE REASON CODE THEN SELECT FUNCTION KEY/ENTER NUMBER
                                :
                                :
PF1/01 - HELP PANEL          PF3/03 - SELECT REASON          PF12/12 - RETURN TO MENU
```

To select a specific Reason Code (Report E),

- 3) **Mark and "X" beside the reason code you wish to select.**
- 4) **Select PF3 or tab to the option field, type "03", and hit ENTER.**

Note that you can delete an existing code by selecting the first "00" option.

After selecting a code, the code and brief explanation are placed on the original Detail screen (Exhibit XIV-F-5).

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CHAPTER XIV - REINSURANCE AUDIT ACCESS SYSTEM

F. DETAIL LEVEL MESSAGES (CONTINUED)

Exhibit XIV-F-5

COMPANY REASON CODE ADDED										
RA210SA		REINSURANCE AUDIT ACCESS						11/01/06		
COMPANY 999		RA410 DUPLICATE ALLOCATED EXPENSES						17:26:51		
		ACTIVE LAST RUN 11/01/2006								
YEAR	POLICY NUMBER	CLAIM NUMBER	CO MSG			CAR MSG				
2006	12331103790511	1010840680001	C	LT	L					
		REASON RECORD	I	SY	O	ACTG	ACCIDENT	LOSS		
CODE	COMPANY REASON	MM/DD/YY NUMBER	D	SP	TX	B	MM/YEAR	MM/DD/YEAR	DOLLAR	
11	DUPLICATE ENTRY	03/26/06	8	5	24	29	01	07/2006	05/08/2006	350
			17	5	24	29	01	02/2007	05/08/2006	350
SELECT FUNCTION KEY/ENTER NUMBER										
PF1/01	- HELP PANEL	:	:	:	:	:	PF3/03	- SELECT REASON		
PF4/04	- CAR RESULTS	PF7/07	- PAGE BACKWARD	PF8/08	- PAGE FORWARD					
PF9/09	- AUDIT MESSAGES	PF10/10	- POLICY HISTORY	PF12/12	- RETURN TO MENU					

Note that the selected Reason Code was pulled onto the detail record and a message appears at the top of the screen indicating a Reason Code was added. The current date is placed in the Reason date field.

You can update or delete a Reason Code the same way you added one.

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CHAPTER XIV - REINSURANCE AUDIT ACCESS SYSTEM

G. SUMMARY TOTALS

You can select an option from the RA200SA – Summary Level screen (Exhibit XIV-G-1) to view the grand totals for each report, by effective year.

Exhibit XIV-G-1

RA200SA	REINSURANCE AUDIT ACCESS						11/01/06	
COMPANY 999	RA410 DUPLICATE ALLOCATED EXPENSES						17:32:59	
	ACTIVE LAST RUN 11/01/2006							
START AT								
EFF	POLICY	CLAIM	1ST	=	ORIGINAL =	=	CURRENT =	M
YEAR	NUMBER	NUMBER	DATE	RECS	DOLLARS	RECS	DOLLARS	S
-	2006	98131062782511	1035903789711	01/05	2	10	2	10
-	2006	98131062829701	1017902678502	12/05	2	50	6	264
-	2006	98131065097101	1010838652602	01/05	2	52	4	140
-	2006	98131065436702	1010836869201	12/06	2	36	2	36
-	2006	98131100306812	1015026159204	12/06	2	1,404	2	1,404
-	2006	98131100796101	1015025883201	12/06	2	18	2	18
-	2006	98131103627411	1010841198401	01/06	2	510	2	510
-	2006	98131103721512	1015025748401	02/06	3	105	3	105
-	2006	98131103790511	1010840680001	12/06	2	700	2	700
-	2006	98131106365511	1010837531001	12/06	2	70	2	70
SELECT FUNCTION KEY/ENTER NUMBER								
:								
:								
PF1/01 - HELP PANEL	PF2/02 - SELECT TOTALS			PF3/03 - SELECT DETAILS				
PF4/04 - DEACTIVATE	PF7/07 - PAGE BACKWARD			PF8/08 - PAGE FORWARD				
PF9/09 - AUDIT MESSAGES	PF10/10 - POLICY HISTORY			PF12/12 - RETURN TO MENU				

To view Summary Grand Totals,

- 1) Select PF2 or tab to the option field, type "02", and hit ENTER.

The RA220SA – Summary Totals screen (Exhibit XIV-G-2) appears.

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CHAPTER XIV - REINSURANCE AUDIT ACCESS SYSTEM

G. SUMMARY TOTALS (CONTINUED)

Exhibit XIV-G-2

RA220SA	REINSURANCE AUDIT ACCESS						11/01/06	
COMPANY 999	RA440 NEGATIVE CLAIMS BALANCES						11:24:52	
SUMMARY - ALL LAST RUN 11/01/2006								
	= = O R I G I N A L = =				= = C U R R E N T = =			
EFF	POSITIVE		NEGATIVE		POSITIVE		NEGATIVE	
YEAR	RECS	DOLLARS	RECS	DOLLARS	RECS	DOLLARS	RECS	DOLLARS
2002	1	511	2	962-	1	511	2	962-
2005	37	13,594	15	17,203-	37	13,594	16	19,703-
2006	6	8,700	7	16,547-	6	8,700	7	16,547-
SELECT FUNCTION KEY/ENTER NUMBER								
PF1/01 - HELP PANEL	:	:				PF3/03 - ACTIVE ONLY		
PF4/04 - INACTIVE ONLY							PF5/05 - REMOVED ONLY	
PF7/07 - PAGE BACKWARD	PF8/08 - PAGE FORWARD					PF12/12 - RETURN TO MENU		

The Totals are broken out by Current and Original, and then by Positive and Negative dollar amounts.

To view only the "Active" totals (discussed in Section D) from the RA220SA screen,

- 1) **Select PF3 or tab to the option field, type "03", and hit ENTER.**

The RA225SA - Active Totals screen (Exhibit XIV-G-3) appears.

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CHAPTER XIV - REINSURANCE AUDIT ACCESS SYSTEM

G. SUMMARY TOTALS (CONTINUED)

Exhibit XIV-G-3

RA225SA	REINSURANCE AUDIT ACCESS						11/01/06	
COMPANY 999	RA410 DUPLICATE ALLOCATED EXPENSES						18:08:01	
	ACTIVE ONLY LAST RUN 11/01/2006							
	= = O R I G I N A L = =				= = C U R R E N T = =			
EFF	POSITIVE		NEGATIVE		POSITIVE		NEGATIVE	
YEAR	RECS	DOLLARS	RECS	DOLLARS	RECS	DOLLARS	RECS	DOLLARS
2005	340	33,739	0	0	343	33,798	0	0
2006	86	5,315	0	0	86	5,315	0	0
SELECT FUNCTION KEY/ENTER NUMBER								
:								
:								
PF1/01 - HELP PANEL			PF8/08 - PAGE FORWARD			PF12/12 - RETURN TO MENU		
PF7/07 - PAGE BACKWARD								

To view only the "Inactive" totals (discussed in Section D) from the RA220SA screen,

- 1) **Select PF4 or tab to the option field, type "04", and hit ENTER.**

The RA225SB Inactive Totals screen (Exhibit XIV-G-4) appears.

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CHAPTER XIV - REINSURANCE AUDIT ACCESS SYSTEM

G. SUMMARY TOTALS (CONTINUED)

Exhibit XIV-G-5

RA225SC	REINSURANCE AUDIT ACCESS				11/01/06			
COMPANY 999	RA440 NEGATIVE CLAIMS BALANCES				12:03:33			
	REMOVED ONLY LAST RUN 11/01/2006							
	= = O R I G I N A L = =				= = C U R R E N T = =			
EFF	POSITIVE		NEGATIVE		POSITIVE		NEGATIVE	
YEAR	RECS	DOLLARS	RECS	DOLLARS	RECS	DOLLARS	RECS	DOLLARS
2005	12	3,191	4	4,495-	12	3,191	5	6,995-
SELECT FUNCTION KEY/ENTER NUMBER								
: :								
PF1/01 - HELP PANEL			PF8/08 - PAGE FORWARD			PF12/12 - RETURN TO MENU		
PF7/07 - PAGE BACKWARD								

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CHAPTER XIV - REINSURANCE AUDIT ACCESS SYSTEM

H. ACCESSING CAR ACCOUNTING POLICY HISTORIES

You can access the CAR Accounting Policy History screens from the Reinsurance Audit Access Summary Level and Detail Level screens. These screens allow you to see all the cessions, and premium and loss transactions submitted for the ceded policy (Co/Yr/Pol). They may help you to identify the reason why some of the policy's records were listed on a Reinsurance Audit system report.

To access the CAR Accounting Policy Histories from the RA200SA – Summary Level screen (Exhibit XIV-H-1),

Exhibit XIV-H-1

RA200SA	REINSURANCE AUDIT ACCESS		11/01/06	
COMPANY 999	RA410	DUPLICATE ALLOCATED EXPENSES	13:11:51	
	ACTIVE	LAST RUN	11/01/2006	
START AT				
EFF	POLICY	CLAIM	1ST	M
YEAR	NUMBER	NUMBER	DATE RECS DOLLARS	RECS DOLLARS S
X	2006 2500856	0139554003	02/06 3 750	3 750 G
-	2006 3552979	0135835404	02/06 2 1,198	2 1,198
-	2006 3556981	0136249701	02/06 2 800	2 800
-	2006 3913280	0139830901	02/06 2 620	2 620
-	2006 3994804	0144643503	03/06 2 878	2 878
-	2006 4687019	0136997002	02/06 2 550	2 550
-	2006 4947339	0141848703	02/06 2 500	2 500
-	2006 5025775	0137062003	02/06 2 630	2 630
-	2006 5051727	0135689002	02/06 2 630	2 630
-	2006 5172174	0139227304	02/06 2 620	2 620
SELECT FUNCTION KEY/ENTER NUMBER				
:				
PF1/01 - HELP PANEL	PF2/02 - SELECT TOTALS	PF3/03 - SELECT DETAILS		
PF4/04 - DEACTIVATE	PF7/07 - PAGE BACKWARD	PF8/08 - PAGE FORWARD		
PF9/09 - AUDIT MESSAGES	PF10/10 - POLICY HISTORY	PF12/12 - RETURN TO MENU		

- 1) Mark the record you want to select with an "X".
- 2) Select PF10 or tab to the option field, type "10", and hit ENTER.

The CA310SA – On-line Policy History screen (Exhibit XIV-H-2) appears.

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CHAPTER XIV - REINSURANCE AUDIT ACCESS SYSTEM

H. ACCESSING CAR ACCOUNTING POLICY HISTORIES (CONTINUED)

Exhibit XIV-H-2

```

                                CAR ACCOUNTING MASTER FILE                CA310SA
                                ON LINE POLICY HISTORY                    11/01/06

#####      ENTER REQUESTED POLICY IDENTIFICATION INFORMATION      #####
                                CO 999      YR 2006      POL 2500856

#####      SELECT ONE OPTION                :  _  :                PF KEY OR NUMBER      #####

POLICY WITH COMMON RECORDS ..... PF1/01      CLAIM SUMMARY ..... PF5/05
POLICY WITH CESSION RECORDS ..... PF2/02      REQUEST HARD COPY ..... PF10/10
POLICY WITH PREMIUM RECORDS ..... PF3/03      RETURN TO MENU ..... PF12/12
POLICY WITH LOSS RECORDS ..... PF4/04
```

The company number, effective year, and policy number of the record you selected is carried into this screen. You can type over the policy number and effective year information (the company number cannot be changed) to look at another policy.

Please see Chapter V for more information about the options on this menu. Note that you can request a hard copy of a policy history from any of the CAR Policy History screens. This paper copy will print at CAR and then will be mailed to you.

To access the CAR Accounting Policy Histories from the RA210SA – Detail Level screen (Exhibit XIV-H-3),

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CHAPTER XIV - REINSURANCE AUDIT ACCESS SYSTEM

H. ACCESSING CAR ACCOUNTING POLICY HISTORIES (CONTINUED)

Exhibit XIV-H-3

RA210SA	REINSURANCE AUDIT ACCESS		11/01/06		
COMPANY 999	RA410	DUPLICATE ALLOCATED EXPENSES	13:28:12		
	ACTIVE	LAST RUN 03/24/1998			
YEAR	POLICY NUMBER	CLAIM NUMBER	CO MSG	CAR MSG	
2006	2500856	0139554003	C LT L		
		LAST MSG RECORD	I SY O	ACTG ACCIDENT	LOSS
CODE	COMPANY REASON	MM/DD/YY NUMBER	D SP TX B	MM/YEAR MM/DD/YEAR	DOLLAR
			17 5 01 29 41	09/2006 10/05/2006	250
			18 5 01 29 41	09/2006 10/05/2006	250
			19 5 01 29 41	09/2006 10/05/2006	250
SELECT FUNCTION KEY/ENTER NUMBER					
PF1/01 - HELP PANEL	:	:	PF3/03 - SELECT REASON		
PF4/04 - CAR RESULTS	PF7/07 - PAGE BACKWARD	PF8/08 - PAGE FORWARD			
PF9/09 - AUDIT MESSAGES	PF10/10 - POLICY HISTORY	PF12/12 - RETURN TO MENU			

- 1) Select PF10 or tab to the option field, type "10", and hit ENTER.

The CA310SA – On-line Policy History screen (Exhibit XIV-H-2) appears.

To exit the Reinsurance Audit Access System, at each screen,

- 1) Select PF12 or tab to the option field, type "12", and hit ENTER.