

## **Special Notice - System Shutdown**

Over the next two months there will be two instances when CAR's mainframe and website systems will not be available.

On Wednesday, March 12, 2014, CAR will be performing necessary upgrades to its equipment. Accordingly, both the CAR and MAIP websites, as well as the Telecommunications System, will be unavailable from 7:00 AM until 12:00 Noon.

In addition, on Saturday, April 26, 2014, 225 Franklin Street will be performing electrical upgrades and will shut down all power to the building. Therefore, on that date, both the CAR and MAIP websites, along with the CAR FTP site will be unavailable. We intend to have all of our systems up for the start of business on Monday April 28, 2014 at 7:00 AM.

We apologize for any inconvenience this may cause. Reminder emails will be sent to company and producer Security Administrators a few days prior to the scheduled interruptions. Questions can be directed to the Data Operations or MAIP Support departments.