



NATALIE A. HUBLEY
PRESIDENT

COMMONWEALTH AUTOMOBILE REINSURERS

101 Arch Street, Suite 400 Boston, Massachusetts 02110

www.commauto.com

617-338-4000

RECORDS OF MEETING

MAIP STEERING COMMITTEE – MAY 28, 2026

Members Present

Mr. Barry Tagen – Chair
Mr. William Cahill ⁽¹⁾
Ms. Sheila Doherty
Mr. Cory Hanson
Mr. David Hassey
Ms. Jean Houghton
Ms. Rosemary Puleo ⁽²⁾
Mr. Henry Risman
Mr. Mark Winiker
Ms. Qianyi Zhao

Pilgrim Insurance Company
Vermont Mutual Insurance Group
Doherty Insurance Agency, Inc
The Hanover Insurance Company
Mill City Insurance, Inc.
Norfolk & Dedham Group
Arbella Insurance Group
Risman Insurance Agency, Inc.
A-Affordable Insurance Agency
MAPFRE U.S.A. Corporation .

Substituted for:

⁽¹⁾Mr. Shaun Farley

⁽²⁾Mr. Matthew Cote

Not in Attendance:

Ms. Shi Adams, GEICO

Mr. Andrew Lajzer, Safety Insurance Company

26.01 Records of Previous Meeting

The Committee unanimously voted to approve the Records of the MAIP Steering Committee meeting of February 18, 2026. The Records have been distributed and are on file.

26.04 Electronic Signature

Ms. Adrienne Donovan reviewed the amendments to Rule 28 – Application Process, Rule 31 - Assigned Risk Producer Requirements, and the Assigned Risk Producer Procedures Manual – Chapter – II – General Responsibilities and Chapter IV – Application and Policy Assignment Process pursuant to the Committee’s prior discussions. She noted that language has been added to include the acceptance of electronic signatures on the MAIP application and other required documents.

The Committee unanimously voted to recommend to the Governing Committee approval of the proposed amendments to Rule 28 – Application Process, Rule 31 - Assigned Risk Producer Requirements and to the Assigned Risk Producer Procedures Manual.

26.05 Premium Finance Agreement

Ms. Lynne Rosenburg reviewed the amendments to Rule 28 – Application Process, Rule 31 - Assigned Risk Producer Requirements, and the Assigned Risk Producer Procedures Manual – Chapter – II – General Responsibilities and Chapter IV – Application and Policy Assignment Process pursuant to the Committee’s prior discussions. She noted that language was added to the requirements to include the submission of a copy of the premium finance agreement, if applicable, with the application, within two business days.

The Committee unanimously voted to recommend to the Governing Committee approval of the proposed amendments to Rule 28 – Application Process, Rule 31 - Assigned Risk Producer Requirements and to the Assigned Risk Producer Procedures Manual.

ADRIANNE DONOVAN
Residual Market Services Liaison

Boston, Massachusetts
June 1, 2026

ATTACHMENT LISTING

Docket #MSC26.02, Exhibit #2

Attendance Listing

**MAIP STEERING COMMITTEE MEETING
MEETING ATTENDEES
MAY 28, 2026**

Individual's Name

Company / Agency

PLEASE PRINT

Barry Tagen	Pilgrim Insurance Company
William Cahill	Vermont Mutual Insurance Group
Sheila Doherty	Doherty Insurance Agency, Inc.
Cory Hanson	The Hanover Insurance Company
David Hassey	Mill City Insurance, Inc.
Jean Houghton	Norfolk and Dedham Group
Rosemary Puleo	Arbella Insurance Group
Henry Risman	Risman Insurance Agency, Inc.
Mark Winiker	A-Affordable Insurance Agency, Inc.
Qianyi Zhao	MAPFRE U.S.A. Corporation
Jennifer Costa	Arbella Insurance Group
Peter Kelly	Quincy Mutual Group
Benjamin Hincks	TSH & D – CAR Counsel
Steven Torres	TSH & D – CAR Counsel
Margaret Barao	Division of Insurance
Marlie Waterman	MAIA
Kenneth Willis	Plymouth Rock Assurance Corporation
Mary Frances Plante	Safety Insurance Company
Mark Alves	CAR Staff
Wendy Browne	CAR Staff
Shannon Chiu	CAR Staff
Richard Dalton	CAR Staff
Samuel DiBattista	CAR Staff
Adrienne Donovan	CAR Staff

**MAIP STEERING COMMITTEE MEETING
MEETING ATTENDEES
MAY 28, 2026**

Individual's Name

Company / Agency

PLEASE PRINT

Timothy Galligan	CAR Staff
Richard Heath	CAR Staff
Matthew Hirsh	CAR Staff
Natalie Hubley	CAR Staff
Cheryl Kopas	CAR Staff
Tiffany Manning	CAR Staff
Katy Proctor	CAR Staff
Lynne Rosenburg	CAR Staff
Evan Ross	CAR Staff
Robin Tigges	CAR Staff