



NATALIE A. HUBLEY
PRESIDENT

COMMONWEALTH AUTOMOBILE REINSURERS

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NOTICE OF MEETING

LEGAL CONTRACT REVIEW COMMITTEE

A meeting of the Legal Contract Review Committee will be held virtually via Zoom video conferencing software on

WEDNESDAY, MARCH 13, 2024, AT 10:00 A.M.

If you plan to attend this meeting and are not a member of this Committee, please RSVP by completing the Visitor Security Form located in the Contact Us/Visitor Information section of CAR's website. CAR will then forward to you, via email, meeting access information. Please do not share access information provided by CAR, but refer others wishing to attend the meeting to CAR's Visitor Security Form.

MEMBERS OF THE COMMITTEE

Mr. John Olivieri, Jr. – Chair
J.K. Olivieri Insurance Agency, Inc.

Mr. Thomas DePaulo
Ms. Roberta Fitzpatrick
Mr. Thomas Harris

Cabot Risk Strategies, LLC
Arbella Insurance Group
Quincy Mutual Group

AGENDA

LCRC

19.01 Records of Previous Meeting

The Records of the Legal Contract Review Committee meeting of April 4, 2019, should be read and approved.

LCRC

24.03 CAR Conflict of Interest Policy

The Chair will read a statement relative to CAR's Conflict of Interest Policy.

LCRC

24.04 Legal Services Review

CAR entered a five-year renewal engagement for outside legal services with Torres, Scammon, Hincks & Day, LLP (TSH&D) effective July 1, 2019. CAR's Contracting Policy for professional services calls for a review of outside legal services every five years.

The Committee should be prepared to review the quality of legal services and their associated cost during the past five years to determine whether to propose a renewal term with TSH&D consistent with CAR's contracting policy or conduct an RFP.

Other Business

To transact any other business that may properly come before this Committee.

Executive Session

The Legal Contract Review Committee may convene in Executive Session in accordance with the provisions of G.L. c. 30A, § 21.

TIMOTHY COSTAIN
Chief of Staff

Boston, Massachusetts
February 28, 2024