



NATALIE A. HUBLEY  
PRESIDENT

## COMMONWEALTH AUTOMOBILE REINSURERS

101 Arch Street, Suite 400 Boston, Massachusetts 02110  
[www.commauto.com](http://www.commauto.com) 617-338-4000

### NOTICE OF MEETING

#### COMPLIANCE AND OPERATIONS COMMITTEE

A meeting of the Compliance and Operations Committee will be held virtually via Zoom video conferencing software on

**WEDNESDAY, NOVEMBER 6, 2024, AT 10:00 A.M.**

If you plan to attend this meeting and are not a member of this Committee, please RSVP by completing the Visitor Security Form located in the Contact Us/Visitor Information section of CAR's website. CAR will then forward to you, via email, meeting access information. Please do not share access information provided by CAR but refer others wishing to attend the meeting to CAR's Visitor Security Form.

#### MEMBERS OF THE COMMITTEE

Ms. Erin Cummings– Chair  
Norfolk and Dedham Group

Mr. Thomas Harris  
Ms. Annmarie Hassan  
Ms. Nicole Martorana  
Ms. Sharon Murphy  
Mr. Henry Risman  
Mr. Barry Tagen  
Mr. Christopher Taylor  
Ms. Brenda Williams  
Mr. Kenneth Yeh

Quincy Mutual Group  
Arbella Insurance Group  
FBInsure  
Acadia Insurance Company  
Risman Insurance Agency, Inc.  
Pilgrim Insurance Company  
The Hanover Insurance Company  
MAPFRE U.S.A. Corporation  
Allstate Insurance Group

#### AGENDA

##### COPC

##### **24.01 Records of Previous Meeting**

The Records of the Compliance and Operations Committee meeting of September 4, 2024 should be read and approved.

**COPC**

**24.03 CAR Conflict of Interest Policy**

The Chair will read a statement relative to CAR's Conflict of Interest Policy.

**COPC**

**24.04 Informational Items**

The Chair will report on any Governing Committee actions that impact the Compliance and Operations Committee.

**COPC**

**24.05 Compliance Audit Program**

Staff will present a status report regarding ongoing audits conducted in accordance with the Compliance Audit Program, as well as an update on company reporting problems being monitored due to issues identified through CAR's data quality program.

**COPC**

**24.06 Operational Reports**

The 2<sup>nd</sup> Quarter 2024 Operational Reports were posted to CAR's website in September 2024. Questions or comments regarding these reports will be discussed at the meeting.

**COPC**

**24.09 Commercial Statistical Plan Changes**

Staff will present proposed modifications to the Commercial Statistical Plan to ensure consistency with several newly adopted commercial automobile forms. The proposed amendments to the Commercial Statistical Plan will be distributed as additional information.

**COPC**

**24.10 MAIP Placement Record Reporting**

Staff will provide an update on the status of proposed changes to the reporting of the Rating Company Number as noted in Chapter IX – MAIP Placement Record Reporting Requirements of the ARC Procedures Manual.

**COPC**

**24.11 Updates to the Manual of Administrative Procedures to Reflect Commercial Audit Changes**

Chapter IX – Compliance Audit of the Manual of Administrative Procedures has been updated to reflect previously approved changes to the commercial audit program. The proposed amendments to the manual will be distributed prior to the meeting as additional information.

**Other Business**

To transact any other business that may properly come before this Committee.

**Executive Session**

The Compliance and Operations Committee may convene in Executive Session in accordance with the provisions of G.L. c. 30A, § 21.

MATTHEW HIRSH  
Compliance Audit Supervisor

Boston, Massachusetts  
October 22, 2024