



NATALIE A. HUBLEY
PRESIDENT

COMMONWEALTH AUTOMOBILE REINSURERS

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RECORDS OF MEETING

COMMERCIAL PROGRAM OVERSIGHT COMMITTEE – MARCH 12, 2025

Members Present

Mr. John Olivieri, Jr. – Chair
Ms. Jean Houghton
Ms. Sharon Murphy
Mr. Henry Risman

J.K. Olivieri Insurance Agency, Inc.
Norfolk and Dedham Group
Acadia Insurance Company
Risman Insurance Agency, Inc.

Substituted for:
N/A

Not in Attendance:
Ms. Nicole Martorana, FBInsure
Ms. Meredith Woodcock, Liberty Mutual Insurance Companies

24.01 Records of Previous Meeting

The Committee unanimously voted to approve the Records of the Commercial Program Oversight Committee meeting of November 8, 2024. The Records have been distributed and are on file.

25.04 2024 Servicing Carrier Annual Report Review

Mr. Richard Dalton provided an overview of the proposed 2024 Servicing Carrier Annual Report template which was attached to the meeting notice. He indicated that the template is broken into sections, including a section with specific questions addressing current market issues, an expense section, and a section containing more general topics and associated data for Servicing Carrier comment. In response to a question from Mr. Barry Tagen, staff confirmed that company-specific data similar to that provided with the RFP would also be provided to enable Servicing Carrier responses to the market condition and market trends questions. Mr. Dalton noted that the Annual Report template also includes a schedule of dates for distribution to Servicing Carriers, for the carrier's completion and submission to CAR, and for the Committee's review of those Annual Reports. The Committee had no additional comments for the proposed template and directed staff to proceed with the distribution to the Servicing Carriers in accordance with the schedule as presented.

25.05 Compensation Schedule for the Forms Implementation Project

Ms. Natalie Hubley reviewed the recommended procedures and schedule to compensate Servicing Carriers for the new forms implementation project as agreed during the RFP process for the January 1, 2027 appointments.

To accommodate the Servicing Carrier preferences, Ms. Hubley presented staff's recommendation of two payments to each Servicing Carrier processed as a miscellaneous expense through the Settlement of Balances. The first payment of 50% of the agreed amount, or \$237,500 for each Servicing Carrier, would be recorded in the March, 2025 quarter Settlement of Balances with a cashflow date of mid to late June, 2025. The second payment of the remaining balance would be recorded in the March, 2026 quarter Settlement of Balances with the cashflow date of mid to late June, 2026. After a brief discussion, the Committee members voted unanimously to recommend to the Governing Committee the compensation methodology associated with the new forms implementation project as proposed by staff.

RICHARD DALTON
Residual Market Liaison

Boston, Massachusetts
March 18, 2025

ATTACHMENT LISTING

Docket #CPOC25.02, Exhibit #1

Attendance Listing

**COMMERCIAL PROGRAM OVERSIGHT COMMITTEE MEETING
MEETING ATTENDEES
MARCH 12, 2025**

Individual's Name

Company / Agency

PLEASE PRINT

M. John Olivieri, Jr.	J.K. Olivieri Insurance Agency, Inc.
Jean Houghton	Norfolk and Dedham Group
Sharon Murphy	Acadia Insurance Company
Henry Risman	Risman Insurance Agency, Inc.
Sarah Clemens	MAPFRE U.S.A. Corporation
Kyle Kolofsky	MAPFRE U.S.A. Corporation
John Magadieu	Arbella Insurance Group
Matthew Devine	Arbella Insurance Group
David Zawilinski	Arbella Insurance Group
Barry Tagen	Pilgrim Insurance Company
Mary McConnell	Safety Insurance Company
Peter Barton	Safety Insurance Company
Andrew Lajzer	Safety Insurance Company
Mary Ellen Thompson	Division of Insurance
Benjamin Hincks	TSH &D – CAR Counsel
Steven Torres	TSH &D – CAR Counsel
Mark Alves	CAR Staff
Wendy Browne	CAR Staff
Richard Dalton	CAR Staff
Adrianne Donovan	CAR Staff
Steve Gautieri	CAR Staff
Natalie Hubley	CAR Staff
Cheryl Kopas	CAR Staff
Katy Proctor	CAR Staff
Evan Ross	CAR Staff

**COMMERCIAL PROGRAM OVERSIGHT COMMITTEE MEETING
MEETING ATTENDEES
MARCH 12, 2025**

Individual's Name

Company / Agency

PLEASE PRINT

Lynne Rosenberg

CAR Staff

Robin Tigges

CAR Staff