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## NOTICE OF MEETING

### COMMERCIAL PROGRAM OVERSIGHT COMMITTEE

A meeting of the Commercial Program Oversight Committee will be held virtually via Zoom video conferencing software on

**WEDNESDAY, MAY 29, 2024, AT 10:00 A.M.**

If you plan to attend this meeting and are not a member of this Committee, please RSVP by completing the Visitor Security Form located in the Contact Us/Visitor Information section of CAR's website. CAR will then forward to you, via email, meeting access information. Please do not share access information provided by CAR, but refer others wishing to attend the meeting to CAR's Visitor Security Form.

### MEMBERS OF THE COMMITTEE

Mr. John Olivieri, Jr. – Chair  
J.K. Olivieri Insurance Agency, Inc.

Mr. Brian Hayes  
Ms. Nicole Martorana  
Ms. Sharon Murphy  
Mr. Henry Risman  
Ms. Meredith Woodcock

Quincy Mutual Group  
FBInsure, LLC  
Acadia Insurance Company  
Risman Insurance Agency, Inc.  
Liberty Mutual Insurance Companies

### AGENDA

#### CPOC

##### 24.01 Records of Previous Meeting

The Records of the Commercial Program Oversight Committee meeting of April 25, 2024 should be read and approved.

#### CPOC

##### 24.03 CAR Conflict of Interest Policy

The Chair will read a statement relative to CAR's Conflict of Interest Policy.

**CPOC**

**24.04 Redistribution of Residual Market Books of Business**

At its last meeting, the Committee discussed alternatives to minimize market disruption associated with the redistribution of residual market books of business to maintain equity among Servicing Carriers. The Committee considered multiple Servicing Carrier appointments for networks and large agencies and reviewed alternatives for the allocation of expense allowances. After discussion, the Committee requested that Staff solicit more detailed feedback from the Servicing Carriers for further discussion at the next meeting. Staff will provide its compilation of Servicing Carrier responses as additional information under separate cover.

Staff will provide a report regarding the current status of the book of business distribution as additional information prior to the meeting. Because one carrier has exceeded the 3% threshold, Staff will recommend that the Committee consider a redistribution for polices effective January 1, 2025 to address needed changes for merger and acquisition activity and to rebalance the books of business well in advance of the upcoming appointment term.

**CPOC**

**24.05 2027 Commercial Program Request for Proposal**

A Request for Proposal (RFP) for the Servicing Carrier appointment term beginning January 1, 2027 is scheduled to be distributed to the industry on August 1, 2024. The Committee should be prepared to approve the draft RFP in order to offer a recommendation to the Governing Committee at its June 18, 2024 meeting. A current draft of the RFP will be distributed as additional information prior to the meeting. Updates since the Committee's last meeting will include staff's recommended changes to the expense section addressing, among other things, a separate and distinct price quotation for the one-time costs associated with the new forms implementation. In addition, updates will reflect staff's recommendation relative to the percentage weights of the proposal evaluation factors.

**Other Business**

To transact any other business that may properly come before this Committee.

**Executive Session**

The Commercial Program Oversight Committee may convene in Executive Session in accordance with the provisions of G.L. c. 30A, § 21.

RICHARD DALTON  
Residual Market Liaison

Boston, Massachusetts  
May 16, 2024