



NATALIE A. HUBLEY
PRESIDENT

COMMONWEALTH AUTOMOBILE REINSURERS

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RECORDS OF MEETING

AD HOC OFFICE LEASE REVIEW COMMITTEE – JULY 2, 2024

Members Present

Mr. John Olivieri, Jr. – Chair
Ms. Mara Harres
Mr. Christopher Harrison
Mr. William Hughes

J.K. Olivieri Insurance Agency, Inc.
Plymouth Rock Assurance Corporation
Safety Insurance Company
Arbella Insurance Group

24.04 Office Lease Extension Option

Mr. John Olivieri advised the committee that discussion of CAR's lease extension proposal for its current office space located in Boston at 101 Arch Street may be detrimental to CAR's negotiating position if those discussions occur in open session. As such, the Chair received a duly made motion that was seconded to convene in executive session to discuss the lease negotiations and at the conclusion of those discussions to return to open session for a motion, if warranted. After a unanimous roll call vote to convene in executive session, each committee member confirmed that no other person was present with them or able to hear the discussions. The committee then convened in executive session to discuss the lease negotiations. At the conclusion of the executive session, the committee reconvened in open session.

At that time, on a roll call vote, the committee unanimously voted to recommend that the Governing Committee approve the proposed lease terms with three added conditions, as discussed in executive session, and direct CAR's president to sign a letter of intent with the landlord.

STEVEN GAUTIERI
Controller

Boston, Massachusetts
July 16, 2024

ATTACHMENT LISTING

Docket #OLRC24.02, Exhibit #1

Attendance Listing

**AD HOC OFFICE LEASE REVIEW COMMITTEE MEETING
MEETING ATTENDEES
JULY 2, 2024**

Individual's Name

Company / Agency

PLEASE PRINT

John Olivieri, Jr.	J.K. Olivieri Insurance Agency, Inc.
Mara Harres	Plymouth Rock Assurance Corporation
Christopher Harrison	Safety Insurance Company
William Hughes	Arbella Insurance Group
Benjamin Hincks	TSH & D – CAR Counsel
Steven Torres	TSH & D – CAR Counsel
Steven Gautieri	CAR Staff
Natalie Hubley	CAR Staff
Robin Tigges	CAR Staff