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**BULLETIN NO. 1221**

**Amendments to the Manual of Administrative Procedures**

**Chapter III – Servicing Carrier Responsibilities**

At its meeting of April 14, 2026, the Governing Committee approved a number of modifications to Chapter III – Servicing Carrier Responsibilities of the Manual of Administrative Procedures specific to the Taxi, Limousine and Car Service Underwriting Inspection Form and the Taxi, Limousine and Car Service Application for new business policies. Please note the following amendments:

- Section B.4 – Submission of a Supplemental Application. Language is adjusted to note that the supplemental application and addendums are accessed from the Reports page of CAR’s website. Exhibits containing these forms have been removed from the manual.
- Section B.9.b – Underwriting and Policy Processing. Language was amended to state that policies and other forms provided to the policyholder for a ceded policy must be the same as those filed by CAR and approved by the Commissioner for commercial residual market business. Furthermore, a reference has been added to indicate that the Taxi, Limousine and Car Service Application can be accessed from the Reports page of CAR’s website.
- Section B.9.e – Loss Control Services. Language was modified to introduce a new CAR Underwriting Inspection form – Additional Vehicles for use in instances where not all vehicles are available for inspection simultaneously. Carriers are instructed that the new form shall be completed within 30 days of the initial inspection. The CAR Underwriting Inspection Form and the CAR Underwriting Inspection Form – Additional Vehicles can be accessed from the Reports page of CAR’s website.

The Taxi, Limousine and Car Service Application has been modified to include the correct statutory minimum limits and to replace the Social Security Number with the License/Permit number.

The amended Manual of Administrative Procedures, as well as Taxi, Limousine and Car Service Underwriting Inspection Form, new Taxi, Limousine and Car Service Underwriting Inspection Form – Additional Vehicles, and Taxi, Limousine and Car Service Application are all available on CAR’s website.

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