



COMMONWEALTH AUTOMOBILE REINSURERS

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ACCOUNTING AND STATISTICAL NOTICE NO. 415

Statistical Data Entry via CAR's Website

CAR is pleased to announce a new application that provides a method for small companies to submit statistical data to CAR directly through CAR's website. For those companies that are newly reporting or have small amounts of data to report, this application provides a cost-effective alternative to submitting the data via cartridge format or FTP.

Use of this system will be restricted to small companies in need of an alternate reporting method or for larger companies in need of an alternate reporting method for correction data. The application itself combines drop-down entry boxes and manual entry boxes to provide the full statistical record for every line of business. Records are combined into specific files so that you must select a file type prior to adding records; that is, before adding records to the file, you will group them into the specific files such as private passenger liability premium records, private passenger no fault records, etc. As the data files are submitted to CAR, they flow through the same editing programs as the data submitted on cartridge or via FTP. Furthermore, the same statistical data quality requirements and penalties apply to this method of statistical submission.

The system is available from 7:00 a.m. until 6:00 p.m. daily. Any data entered after 6:00 p.m. will be considered submitted as of the next business day and will receive that date as its receipt date. CAR processes the data nightly. If there are any problems with the data, a representative from CAR will contact the company the next day and provide information that is more specific. Also, every Monday each company can access the Shipment Activity Report on CAR's website to verify submission of the data.

To gain access to this new application or to the Shipment Activity Report, please have your company's security administrator complete a security access form and submit it to CAR. If you have any questions, please contact your CAR Data Analyst or the undersigned at 617-338-4000 x237 or rosenberg@commauto.com.

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