



COMMONWEALTH AUTOMOBILE REINSURERS

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April 10, 2002

ACCOUNTING AND STATISTICAL NOTICE NO. 368

Enhancements to Non-Polk VIN Database and Changes the S49 Statistical Edit

CAR has enhanced its Non-Polk VIN database to allow for the addition of customized vehicles. This enhancement became necessary as a result of changes in symbol code due to the customization of vehicles. When CAR added the routine to compare the symbol code on the statistical record to the embedded symbol contained in the VIN, some statistical records were getting flagged in S21 error because the symbols did not match. With this enhancement, the S21 edit will now use the symbol input on the Non-Polk VIN file in the comparison routine. Accordingly, companies should add customized vehicles where the symbol has changed to the Non-Polk VIN file. CAR will then use that information in the comparison routine. This accounting and statistical notice outlines the instructions for adding a VIN for a customized vehicle to the Non-Polk VIN file.

From TE100MN - Main Menu of CAR's Telecommunications System, press PF4 to enter the Statistical System, type in your company number, and press PF7 for NON-POLK VIN maintenance.

To add a new VIN to the Non-Polk database, press PF2. The screen below appears:

VN110PR	COMMONWEALTH AUTOMOBILE REINSURERS	03/28/2002
VN110SA	ADD TO NON-POLK VIN DATABASE	03:20:32
VIN NUMBER _____		
MODEL YEAR	_____ (MUST BE 4 POSITIONS, > 1900)	
TYPE	_____ (M, P, T, U)	
* MAKE	_____	
PASS RESTR	_____ (0 OR 1)	
HIGH THEFT	_____ PRIVATE PASSENGER VEHICLES (0,1,2)	
* VALUE CODE	_____ PRIVATE PASSENGER MOTORCYCLES ONLY	
* SYMBOL	_____ PP SYM/COMM MOTOR VAL/COMM COST NEW	
* REASON CODE	_____ REASON FOR ADDING TO DATABASE (1-5)	
* HELP CONTAINS PICK LISTS FOR THESE FIELDS		
(_ _)		
FILL IN DATA, THEN HIT ENTER		
PF1/01 - HELP	PF3/03 - UPDATE VIN	PF5/05 - BROWSE VINS
PF2/02 - ADD VIN	PF4/04 - DELETE VIN	PF12/12 - RETURN TO MENU

Enter the information for all fields on the screen. That is, input VIN Number, Model Year, Type, Make, etc. For a customized vehicle, input all fields including the updated symbol. Then input a '1' in the

Reason Code field. A '1' indicates that the vehicle is customized and the S21 edit will use the new symbol code in the comparison routine.

The reason code is a new feature when adding a VIN to the Non-Polk VIN database. It will identify customized vehicles as well as grey market vehicles, exotic cars, buses, and others. CAR will use the reason code field for auditing purposes. **The reason code is a required field so you must input a value in order to add a VIN to the database.**

To access the list of reason codes, press PF1 for help. The following screen appears.

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VN125PR                COMMONWEALTH AUTOMOBILE REINSURERS          03/28/2002
VN125HD                C.A.R. VIN FIELDS                          03:49:55

VIN NUMBER             A UNIQUE FIELD OF AT LEAST 5 AND UP TO 17 NUMBERS OR LETTERS
MODEL YEAR            4 DIGIT NUMERIC MODEL YEAR FROM 1901 TO CURRENT YEAR + 1
TYPE                  M(MOTORCYCLE), P(PASSENGER), T(TRUCK) OR U(UNKNOWN)
MAKE                  VEHICLE MAKE CODE - SEE LIST - PF2
PASS RESTR            PASSIVE RESTRAINT CODE - 0(NO CREDIT) OR 1(CATEGORY I)
HIGH THEFT            0(N/A), 1(YES) OR 2(HIGH THEFT W/CAT. III OR IV ANTI-THEFT
OR VEHICLE RECOVERY DEVICE OR CAT. I OR II ANTI-THEFT DEVICE
INSTALLED BEFORE DEC. 31, 1990(NO RATE ADJUSTMENT APPLIES))
VALUE CODE            3 DIGIT NUMERIC FIELD - SEE LIST - PF10 (PP MOTORCYCLE ONLY)
SYMBOL                2 DIGIT NUMERIC FIELD - SEE LIST FOR APPROPRIATE DETAIL
                      (PP SYM - PF8/COMM MOTOR VAL - PF4/COMM COST NEW - PF6)
REASON CODE           1 DIGIT NUMERIC FIELD - SEE LIST - PF9

                      (  _ )

PF2/02 - MAKE LIST
PF4/04 - COMM MOTOR VAL   PF8/08 - PP SYM           PF10/10 - PP MCYCLE VALUE CODE
PF6/06 - COMM COST NEW   PF9/09 - REASON CDE      PF12/12 - RETURN

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Then press PF9 to access the list of reason codes, as seen in the screen below. Select the reason code that applies to the VIN and enter it in the reason code field.

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VN125PR                COMMONWEALTH AUTOMOBILE REINSURERS          03/28/2002
VN125HG                NON-POLK VEHICLE IDENTIFICATION NUMBERS      03:37:01
=====
REASON FOR ALLOWING THIS VIN ON FILE
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          REASON          |  CODE
          =====      |  ----
          BUSES            |      0
          CUSTOMIZED VEHICLE |      1
          EXOTIC MAKES     |      2
          GREY MARKET VEHICLE |      3
          STATE ASSIGNED   |      4
          TRAILERS/MOTOR HOMES |      5
          OTHER             |      9

          ENTER CODE:  _
          HIT ENTER TO RETURN

```

Once you have added the VIN to the Non-Polk VIN database, CAR will use that VIN and symbol code going forward. In other words, you will need to add it only once to the file. For those records that contain an S21 error currently, after adding the VIN and updated symbol to the Non-Polk VIN database file, process "dummy" corrections to the records in error. That is, re-enter the same VIN or symbol in the grid field and apply the correction. That will clear the S21 error and reduce the error percent for the shipment if no other errors exist on the record.

Regarding the S49 – Vehicle Identification Number – statistical edit, CAR modified the edit to exclude additional Special Types class codes and to exclude certain coverage codes. CAR also added some commercial coverage codes to process through the edit that had been inadvertently excluded. More specifically,

- Because Polk does not capture VINs for special or mobile equipment, the following Special Types are now excluded from the S49 edit: 793400, 793900, 796500, 790600, and 790700.
- Model Year/Age is not required on certain miscellaneous coverage codes. Accordingly, the following coverage codes are now excluded from the S49 edit: 041, 060, 063, 089, 092, 095, and 099.
- When CAR added the \$50 Towing/Labor coverage for commercial vehicles, it inadvertently excluded them from the S49 edit. Accordingly, the following OTC coverage codes are now processed through the edit: 222, 234, 236, 238, 264, 265, 266, 268, and 269.

Also, please note that while Polk does not capture VINs for buses and trailers/motor homes, CAR considers these classes of business important, thereby is still requiring the reporting of the VIN. Accordingly, you must enter the VINs into the Non-Polk VIN database in order to eliminate the S49 error.

The Statistical Edit Package located on CAR's website contains the updated page for the S49 edit. If you have any questions regarding this enhancement, please contact your company's Data Analyst at (617) 338-4000.

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